

General Conditions of Registration

1. Registration

Registration is done via the form duly completed, dated and signed by the student or his legal representative.

- **Commitment :** The student (or his representative) commits to the total number of courses he has chosen. Either the 34-week calendar, throughout the school year, or for the 8 courses of the Quarter. This paragraph does not concern the A la Carte / Coaching Courses
- **Tacit renewal :** Registration is automatically renewed each year, unless cancelled in writing before June 15. The registration form(s) serves as a contract tacitly renewed from year to year. This paragraph does not concern the A la Carte / Coaching Courses.
- **Registration fees :** A registration fee is required for each new registration, as well as an administration fee for any re-registration. No registration will be validated without payment of the registration fee and the administration fee.
- **À la Carte Classes / Coaching :** If the student, or their legal guardian, has already completed the registration form, only the CALCC form must be filled out to enroll in each additional "À la Carte Class / Coaching" session.
- **Re-enrollment :** No re-enrollment will be validated if the invoices for previous sessions are not paid before June 30.

2. Payment

The student (or his representative) agrees to pay (upon registration) the full price of the courses he has chosen.

- **Payment methods:** Tuition fees depend on the option chosen during registration.
 - **Payment in full:** The full tuition fee must be paid during the first month.
 - **Payment in three installments :** The amount due is divided into three equal installments, as follows:
 - 1st installment: to be paid within 15 days of the start of classes
 - 2nd installment: to be paid 3 months within of the start of classes
 - 3rd installment: to be paid 6 months within of the start of classes
 - **"Quarter" and "À la Carte Class/Coaching" :** The total amount must be paid before the first class.
- **Non-payment :** In the event of non-payment before the first course, the registration fees will be due. A reminder will be applied. If the payment remains unpaid after the reminders, the file will be forwarded to a debt collector and the courses may be suspended.
- **Pro rata calculation :** In the event of registration during the year, the payment will be recalculated pro rata to the number of months remaining.
- **Update of rates :** Rates are revised each year and may be adjusted.

3. Discount and Exceptions

- **Pro rata calculation :** In the event of registration during the year, the payment will be recalculated pro rata to the number of months remaining.
- **Revision of rates :** Rates are revised each year and may be adjusted.
- **Discount :** Discounts for children from the same family are applicable. See under the Rates section.
- **Exceptions :** "A la Carte / Coaching Courses" are individual courses by appointment. It is also possible to have this type of course on a long-term basis. They are not subject to paragraphs 6, 7, 8 and 9 of the General Conditions. They can serve as :
 - check-up
 - update
 - personal or group coaching
 - one-off courses with one or more tailor-made subjects
- **Quarter :** The "Quarter" course type is a package of 8 lessons spread between the beginning of January and the end of June.

4. Absences

- **Student absence :** In the event of an absence, the student must inform the teacher. Absences will not be reimbursed or replaced, except in the event of illness or accident lasting more than 30 consecutive days, upon presentation of medical proof.
- **Absence of the teacher :** In the event of the teacher's absence, the courses will be made up or replaced as far as possible.

5. Termination and Deregistration

- **Conditions of termination :** Termination of registration during the year does not entitle the student to any reduction in tuition fees, except in the following cases :

Moving outside the Canton of Vaud (reduction not valid for the Canton of Geneva).

Serious illness, upon presentation of a medical certificate.

- **Conditions of deregistration :** Any waiver of continuing the following year must be reported in writing, by the end of the academic year but no later than June 30.

6. Academic Program

In consultation with the student (or their legal representative), a personalized educational path can be defined, including learning objectives and exams (**according to the FEM-PreHEM and HEMU levels**).

- **Adaptation in the event of a pandemic :** In the event of an exceptional situation (such as a pandemic), the teacher reserves the right to modify the teaching and provide it remotely, as needed.

7. Auditions

Participation in auditions and other organized events is strongly encouraged.

- **Rehearsals before audition :** Group rehearsals before the audition are considered lessons and are included in the tuition.

8. Image Rights

By registering, the student or their legal representative accepts that photos or videos of the student taken during educational activities may be used for promotional purposes (website, brochures, social networks, etc.), unless otherwise notified in writing in advance.

9. Behavior

The student is required to behave respectfully at all times.

- **Exclusion :** In the event of inappropriate behavior disrupting the smooth running of classes, the student may be excluded. In this case, the annual tuition will remain due in full.

10. Liability

The school declines all liability in the event of accidents, theft or damage occurring during classes or events.

- **Insurance :** The student must be personally and independently insured.

11. Legal jurisdiction

The legal jurisdiction is in Nyon.

Contact :

For any questions, you can contact me at the following address :

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